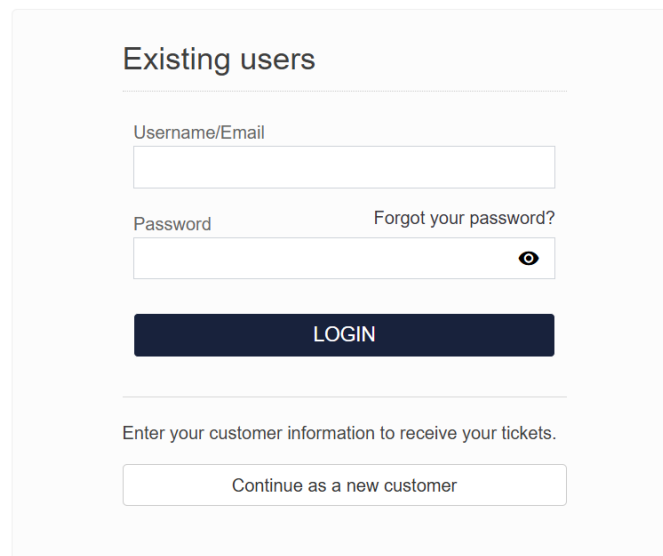


## ONLINE RENEWAL GUIDE

**Get Started:** To start the online renewal process, click on the Complete Ticket Solutions (CTS) link provided in this email. [Online Renewal Link](#)

**Login to the Ticketing System:** Next, you must log in to the CTS ticketing system by entering your email address in the “User” field and your password in the “Password” field. You will then be directed to the *Account Home* screen.

### My account



Existing users

Username/Email

Password [Forgot your password?](#)

LOGIN

Enter your customer information to receive your tickets.

Continue as a new customer

- *If you do not already have a custom password created, you may enter “Ftlutd2025!” for your password to enter the system. The system may prompt you to create a new password before proceeding with your renewal.*
- *If you have a password or use the test password and get an “Invalid” message, please use the “Forgot Password” to reset your password or call 954-241-0618 during technical support hours (M-F 9am to 4pm) or email [boxoffice@ftlutd.com](mailto:boxoffice@ftlutd.com).*

**Account Home:** Once you have logged in, you will be directed to your Account Home screen. From the left menu on this screen, click on “Offers”. You will then be directed to the *Offers* screen.

My Account

Account Home

Account Information

Message Center

Offers 1

Benefits

Memberships

Upcoming Events

Friends

Change Password

Saved Payment Methods

Check Gift Card Balance

Order History

Customer i

Account Create Date: September 04 2019 09:18 AM

Offers

Add another customer's offer:

Customer #

Access Code

Add to Order

FTL UTD Season TEST

Status Open Access Code E2336 End Date September 01 2025 12:00 AM

Decline Offer

ADD TO ORDER

**Offers:** On this screen, click on “Add to Order” to select your existing seats to renew for the next season. This will add them to your *Shopping Cart*. You will then be directed to the next screen.

## Packages

FTL UTD - 2025/26 Season  
1 @ \$196.00 each

^ 1 Seats

Price Type	Section	Price Zone	Seat Qty	Ticket Qty	
Season West Bleacher GA	Bleacher GA	Season West Bleacher General Admission	1	14	\$196.00

v 14 Events

Amount \$196.00

Bundle Total Amount	\$196.00
Convenience Fee	\$15.34
Sales Tax	\$13.72
Total	\$225.06

Cancel Order

Continue Shopping

CONTINUE

**Shopping Cart:** Next, your screen will display the 2025/26 Season packages that have been added to your shopping cart. It will also display the row and seat number for each.

*Scroll down on the screen and click “Continue” and you will be directed to the “Delivery Details” screen.*

Shopping Cart / **Delivery Details** / Billing Info / Order Summary

## Delivery Details

**Delivery Method** Please select a delivery method.

☒ Tickets To Be Emailed at a Later Date Free

**Billing Customer**

Update

Add Contact

**Billing Address**

Update

Add Address

**Billing Email Address**

Update

Back

CONTINUE

**Delivery Details:** On this screen, the “tickets to be emailed at a later date” delivery method will be selected by default.

*Next, scroll down on the screen and click “Continue” and you will be directed to the “Billing Info” screen.*

Shopping Cart / Delivery Details / **Billing Info** / Order Summary

## Billing Info

Please verify the contact, address and delivery method information below before adding your payment.  
The address you enter must match the cardholder's billing address or the credit card transaction will be declined.

### Summary

Contact

Update

Oriana Chicco

Address

Update

5201 Anglers Ave Suite 107 Fort  
Lauderdale USA FL 33312

Delivery Method

Update

Delivery Method

Tickets To Be Emailed at a Later Date

Delivery Charge

Free

### Pay with a Credit Card

Please select a Payment Method below:

☐ AMX

☐ DSC

☐ MC

☐ VISA

### Purchase Summary

Bundle Total Amount	\$196.00
Convenience Fee	\$15.34
Sales Tax	\$13.72
Total	\$225.06

Cancel

BUY

**Billing Info / Payment Screen:** On this screen, verify your contact information (name and address) is correct on the left. Then select the credit card type you will use for payment. The screen will automatically update with fields to enter your credit card details. Enter your card information on this secure screen.

*Scroll down and click on “Buy”. Please only click once, it may take a few seconds for the next screen to load.*

Shopping Cart / Delivery Details / **Billing Info** / Order Summary

## Billing Info

Please verify the contact, address and delivery method information below before adding your payment.  
The address you enter must match the cardholder's billing address or the credit card transaction will be declined.

### Summary

Contact [Update](#)

Address [Update](#)


Delivery Method [Update](#)


Delivery Method: Tickets To Be Emailed at a Later Date


Delivery Charge: Free


### Pay with a Credit Card


Please select a Payment Method below:

 AMX

 DSC

 MC

 VISA

 AMX (AMX - CTS)

Card Number

Exp. Date (MMYY)

Cardholder Name

CVV Code

What is the CVV code?

Payment Amount \$225.06

☐ Save Payment Details

Payment Amount \$225.06

### Purchase Summary

Bundle Total Amount	\$196.00
Convenience Fee	\$15.34
Sales Tax	\$13.72
Total	\$225.06

[Cancel](#) [BUY](#)

**Order Summary Screen:** On this screen, the summary of your season packages will be displayed. This is the final screen and step for processing your order.

*Scroll down and click on “New Order”. A pop-up screen will appear asking for your “Attention” and to confirm you want to proceed with this purchase. Click “Ok” to finalize your order.*

**NEED ASSISTANCE?** You may contact our box office Monday through Friday from 9 a.m. to 5 p.m.

- Phone: 954-241-0618
- Email: [boxoffice@ftlutd.com](mailto:boxoffice@ftlutd.com)